



Document 3 - Tech Skills International Complaints Form

By completing this form, you will be lodging a formal complaint.

TSI thank you for taking the time to notify us of your concern. TSI values your feedback and hope to be able to resolve your complaint as soon as possible.

A reply will be forwarded to you within 30 days.

1 5	5				
Date					
Name					
Contact Numbers					
Please detail your concern in full, giving as much detail as possible					
Signature					



OFFICE USE ONLY



		Complaints Number Issued			
Received by					
Date		Given to Review Group			
Date Issued		Follow up Date			
Action Taken					
Specify possible improvement based on complaint					
	r i i i i i i i i r				